

<b>POSITION DESCRIPTION</b>		
<b>Position:</b>	<b>General Stockperson</b>	<b>Approvals:</b> Ash Sheahan
<b>Incumbent:</b>	Various	
<b>Reports to: (Title)</b>	Livestock Supervisor	
<b>Location:</b>	Charlton	

### **1. ACCOUNTABILITY OBJECTIVE**

- To facilitate handling, processing and daily management of all cattle in a timely manner.
- To ensure that livestock facilities are kept clean and well maintained.

### **2. DIMENSIONS**

- A sound knowledge of the procedures involved in the induction, drafting and health management and quarantine of cattle.
- A sound knowledge of operation, calibration and maintenance of all equipment used in weighing or treating cattle.

### **3. NATURE AND SCOPE**

- Reports to the Livestock Supervisor.

### **4. PRINCIPAL ACCOUNTABILITIES**

#### 4.1. Provide industry best practice with respect to feedlot cattle inductions:

- Induction of all cattle on a timely basis
- To carry out all treatments as per the protocol set by the feedlot at the time.
- To carry out pregnancy scanning of heifers as per the protocol set by the feedlot at the time.
- Accurate entry of all data into the induction software.
- Maintain induction area and yards in a clean and tidy state.
- Conduct daily routine maintenance on all equipment used.
- Conduct routine calibration on all equipment used.
- Conduct stock movements as required with this role including retrieval of cattle to be inducted and removal of cattle to their appropriate pen following induction.

4.2. Provide industry best practice with respect to animal health monitoring, prevention and control:

- Assist with daily pen riding/livestock observations and efficient delivery of sick cattle to the hospital.
- Carry out hospital treatments as per protocol set out by feedlot veterinarian.
- Hospital pen observation and movements.
- Recording of all animal movements.
- Drug inventory control and recording.
- Hospital routines and cleanliness.
- Routine livestock movements as directed by supervisor.
- Water trough cleaning on a regular basis as directed by management/supervisor.
- Post Mortems

4.3. Assist with weighing and drafting of livestock at incoming or exit as required.

4.4. Any other duties as may be required at times.

4.5. Ensure compliance with relevant company policies, industry codes of practice and trade practices legislation

- Ensure that co-employees work safely and ethically and that company property is well maintained, tidy and secure.
- Maintain a high level of individual and team professional ethics, standards and behaviours.
- Adhere to company policy and procedures on all matters relating to health and safety of themselves and co-workers.

4.6. Work in a healthy and safe manner in accordance with the Teys Workplace Health & Safety Policy and all relevant State and Federal legislation

- Attend all required safety training.
- Report fit for work,
- Protect own safety and health and not adversely affect the safety and health of others.

## **5. TRAINING, EXPERIENCE AND SKILLS REQUIRED**

- Well developed stock handling skills.
- Knowledge of 'Feedlot 3000' and especially 'Stockaid' induction computer applications.
- Sound knowledge of company policies and procedures.
- Basic skill with other computer applications including Microsoft Office.
- Sound record keeping, organisational and problem solving skills.
- Good written and excellent oral communication skills, in person, over the telephone and over two-way radio.

## **6. COMPETENCIES REQUIRED**

- **Interpersonal Flexibility** – The ability to relate effectively or provide service to a diverse range of individuals.
- **Teamwork** – Work co-operatively with others. Create and support a team environment.
- **Managing Stress** – The ability to maintain a calm and courteous demeanour and objectively problem solve while managing aggression, rudeness or urgent time demands.
- **Task Orientation** – The ability to work hard, remain motivated and show persistence in order to achieve worthwhile goals.
- **Compliance** – The ability to follow standard procedures and routines in an environment governed by regulation, policies and procedures.
- **Personal Planning** – The ability to establish achievable goals, accurately set priorities and develop plans to achieve planned outcomes.
- **Decision Making** – The ability to use skills, training and judgement to determine options and draw logical conclusions before implementing action.