



POSITION DESCRIPTION

Position Title	Maintenance Supervisor
Position Location	Charlton
Department	Maintenance
Employment Type	Fulltime

BACKGROUND

“FEEDING PEOPLE, ENRICHING LIVES”

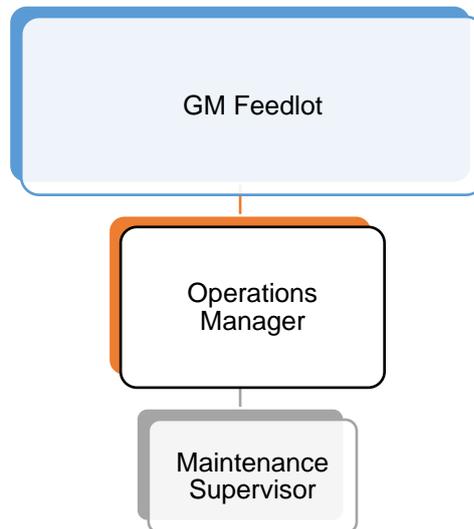
Teys Australia is an innovative Australian food business with home grown pride and global reach. We enrich lives every day and together thrive on a spirit of opportunity.

Over 4,700 people work across the eastern seaboard of Australia at 11 locations where we focus our energy and expertise on optimising the journey from paddock to plate to deliver value to our communities, customers and consumers.

We are the second largest beef processor and exporter in Australia, and proud partners to over 7,000 Aussie beef producers and some of the largest names in fresh food retailing in the country.

In a joint venture with Cargill, Teys Australia has retained its strong founding family connections and it is this rich heritage that drives our future.

REPORTING LINES



KEY ACCOUNTABILITIES

FEEDLOT MAINTENANCE:

- Manage maintenance staff
- Develop, control and update preventative and predictive maintenance program and jobs.
- Help train and support engineering personnel.
- Maintain plant engineering documentation for internal and external departments.
- Organise and manage outcomes of WH&S site meetings
- Implement and coordinate maintenance reliability best practices
- Implement and coordinate predictive and preventative maintenance best practices
- Manage small scale projects
- Collaborate and network with other feedlots to improve on existing maintenance systems and processes
- Attend and action maintenance related issues arising from weekly feedlot meetings.
- Such other work including project work as may be directed by the Operations Manager or Feedlot GM.
- Maintenance Consumable and Parts Inventory management.

WORKPLACE HEALTH & SAFETY

- Take reasonable care for your own health and safety.
- Take reasonable care that omissions do not adversely affect the health and safety of other persons.
- Comply, so far as reasonably able, with any reasonable instruction that is given by the person conducting the business or undertaking to allow compliance with legislative requirements.
- Promote, support and co-operate with all Teys Australia policies or procedures relating to health or safety at the workplace.
- Eliminate risks to health and safety, so far as is reasonably practicable, if it is not reasonably practicable to eliminate risks to health and safety, to minimise those risks so far as is reasonably practicable
- Ensure the health and safety of all workers engaged, influenced or directed while at work in the business.
- Ensure the health and safety of all persons is not put at risk from work carried out as part of the conduct of the business.
- Ensure the provision and maintenance of a work environment is without risk to health and safety, including maintenance of safe plant and structures, systems of work, handling and storage of plant, structures and substances, and adequate facilities for the welfare of workers at work.
- Ensure information, training, instruction or supervision that is necessary to protect all persons from risks to their health and safety arising from work carried out as part of the conduct of the business.
- Ensure that the health of workers and the conditions at the workplace are monitored for the purpose of preventing illness or injury of workers arising from the conduct of the business.
- Effectively engage and communicate on WHS matters and consult with workers who carry out work for the business who are, or are likely to be, directly affected by a matter relating to work health or safety.

- With guidance from the site Safety Manager, develop, implement and maintain systems designed to proactively manage and prevent workplace injury and illness including, hazard identification, risk assessment, control, monitoring & review, induction and specific OH&S training, accident and near miss investigations and reports.
- Provide coaching and support for site management, supervisory staff and employees.
- Participate and provide advisory and directional support for site safety representatives and safety committee members.
- Provide positive leadership in an effort to enhance and improve safety behaviours and the safety culture.
- Assist in the development and delivery of appropriate training programs.
- Assist in the provision of site rehabilitation for injured workers promoting an efficient return to work program
- Conduct regular and continuous safety inspections of the plant each day or shift, focusing on behaviour and work practices of employees
- Conduct regular STOP inspections
- If any work injury, work caused illness, dangerous event or immediate risk to workplace health and safety at the workplace happens - to report the injury, illness, event or risk to the most senior site and Group WH&S Manager or nominee(s).
- Any other function prescribed under a Legislation, or as advised by senior Teys Management (including Site Fire Safety Advisor)
- Participate in project work in conjunction with and as request by Group GMO or Group WH&S and Training Manager
- Perform other duties as directed by Group GMO or Group WH&S and Training Manager within the training, scope and knowledge of the incumbent.

ENVIRONMENTAL PROTECTION

- Liaise and keep up to date with plant Environmental Officer on plant processes which may cause environmental concern
- Create a general awareness amongst employees of the need to follow environmental policy and procedures. making them aware of any relevant environmental objectives and targets.
- Ensure two-way communication on environmental matters between operational staff and management
- Reduce water usage wherever practical and possible.

SELECTION CRITERIA

Essential:

- Degree, Diploma or Trade Qualifications in the mechanical/electrical field with at least five (5) years relevant experience in a Lot Feeding enterprise.
- Knowledge of and experience in mobile and stationary machinery, Grain processing systems and cattle handling facilities.
- Current driver's licence.
- Excellent communication, negotiation, leadership and technical skills.

Desirable:

- Direct experience in Steam flaking mills.
- Computer literacy skills.
- Design and technical drawing skills.
- Detailed knowledge of Lot Feeding environmental licence requirements.
- Detailed knowledge of Feedlot Design objectives.
- Mainpac or other preventative / predictive maintenance systems
- Inventory and purchase systems knowledge
- Knowledge of industrial suppliers and equipment.

BENEFITS AND CONDITIONS

The below outlines the range benefits and conditions enjoyed by Teys Australia salaried staff and some key conditions.

BENEFITS	CONDITIONS
Annual Meat Allowance	National Employment Standards
Short Term Incentive (if applicable)	Fair Work Information Statement
Salary Sacrifice Options	Common Law Salary Staff Contract
Injury/Illness Salary Continuance Scheme	Business Conduct Principles

LEADERSHIP MODEL AND BEHAVIOURS

